



Pre-enrolment Policy

Purpose	To provide pre-enrolment information to parents/guardians of prospective students for them to make an informed decision about selecting North Coast Pathway for their child's education.
Scope	<p>Prospective students, parents/guardians, and stakeholders. Parent/s will be informed about</p> <ol style="list-style-type: none"> 1. North Coast Pathway is a registration only school and it is ineligible to enter students for Record of School Achievement (RoSA) 2. the school curriculum design which meets the minimum curriculum for secondary school students in NSW as per section 10(1)&(2) of the Education Act 3. the school's mission, purpose and values 4. student enrolments are on a case-by-case basis, eligibility criteria includes <ol style="list-style-type: none"> i. disengagement from traditional learning models ii. mental health iii. neurodiversity iv. victim of bullying and harassment v. family breakdown vi. physical or mental trauma vii. other social and emotional challenges viii. low socio-economic group ix. ATSI x. learning disability xi. behavioural difficulty xii. isolation. 5. behaviours we cannot accept include <ol style="list-style-type: none"> i. students who become violent ii. students whose challenges include behavioural difficulties which may negatively impact other students' sense of wellbeing and safety. 6. evidence and disclosure to be provided includes <ol style="list-style-type: none"> i. school report cards ii. principal reports iii. previous attendance records iv. psychological assessments



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	<ul style="list-style-type: none">v. health assessments &/or preexisting conditionsvi. court orders &/or criminal history. <ul style="list-style-type: none">7. school expectations of students, parents and guardians8. application requirements including interviews.
Policy Statement	<p>North Coast Pathway ensures that all parents of prospective students receive pre-enrolment information including notification that the school is not eligible to issue Record of School Achievement (RoSA), however it does provide portfolio-based achievement records.</p> <p>Enrolments are considered on a case-by-case basis, determined by the needs of each student, the existing student cohort and staff capacity to ensure a safe and supportive, positive learning environment.</p>
Procedure	<p>During the student recruitment phase North Coast Pathway pre-enrolment information will be made available on our website and promotional materials. The enrolment team will</p> <ul style="list-style-type: none">1. answer enquiries effectively2. provide prospectus packs, including North Coast Pathway is a non-RoSA letter to Parents & Carers3. provide advice to the candidate's parents about the curriculum, considering the student's welfare4. provide current and accurate information that enable parents to make informed decisions about school enrolment including student eligibility and required evidence5. arrange an interview for the candidate and parents/guardian.
Roles and Responsibilities	<p>The Head Teacher, &/or delegated enrolling officer will conduct the pre-enrolment interviews.</p>
Compliance	<p>Template letter to send Parents & Carers</p> <p>Section 10(1)&(2) of the Education Act</p>